

**GREAT EASTERN LIFE FIELD FORCE AND AGENTS
ASSOCIATION MALAYSIA (1980)
No.8, 1st Floor, Jalan Tuanku Munawir, 70000 Seremban N.S.D.K**

To: All Members of GELFAAM, Seremban Branch

6th March 2011

Notice is hereby given that the Branch Triennial General Meeting is scheduled to be held on **25th March 2011 (Friday) at 2.30pm at the 3rd Floor Great Eastern Life Training Hall Seremban.**

Agenda

1. Address by the Chairman GELFAAM Seremban Branch – Mr. K.Sathiaseelan PJK
2. Address by the National President.
3. To Review and Adopt the Minutes of the last Branch Triennial General Meeting held on 10th March 2008 at the Great Eastern Training Room Jln Yam Tuan Seremban N.Sembilan.
4. To Discuss Matters Arising therefrom.
5. To Receive the Branch Secretary's Report.
6. To Receive the Branch Treasurer's Report and the preceding year Audited Accounts.
7. To Appoint an Election Chairman to Conduct the Election of Branch Office Bearers for Term 2011/2014 before Dissolution of Branch Committee (Term 2008/2011).
8. To elect three Ordinary Members to serve in the Panel of Scrutineers.
9. Dissolution of Branch Committee for the Term 2008 / 2011.
10. To Elect a Branch Chairman, a Branch Deputy Chairman, a Branch Honorary Secretary, a Branch Honorary Assistant Secretary, a Branch Honorary Treasurer, 4 Branch Committee Members and 2 Internal Auditors for Term 2011/2014.
11. To Elect Delegates (One Delegate for every 10 members registered with the Branch subject to a maximum of 25 delegates for each Branch) to Represent the Branch for Term 2011/2014.
12. To Nominate Candidates [for the Post of President, Deputy President, Secretary-General, Assistant Secretary-General, Treasurer-General and Rank Representative (2 for each agency rank – Agent, CA, USM and GSM)] to Stand for Election at the coming Triennial Delegates Conference 2011. The Branch Triennial General Meeting may waive this Right to Nominate if It Deems Fit to do so by declaring NO NOMINATION.
13. To Deal with any others matters that may be put before it for which 5 clear days written notice has been given.

BY ORDER OF THE COMMITTEE

.....
B.Manisagar
Branch Secretary

N.B If you have not received the Minutes of the last meeting, Secretary's report and Statement of accounts for some reason, you may collect the documents from the secretariat office at No. 8, 1st Floor, Jalan Tuanku Munawir, Seremban.

Minutes of the Triennial General Meeting of GELFAAM Seremban Branch held on 10.3.2008 at the 4th Floor Great Eastern Training room.

The meeting commenced at 3.00pm with Mr. Ronnie Chong Tai Kaw in the chair.

Quorum and attendance

There were 37 members who attended the meeting and a quorum was present. There were 3 observers who were not involved in the elections.

Officials in attendance

Mr.K.C.Ng the Secretary General and Mr. Michael Chin the Treasurer General from the National Association were present at the proceedings.

Item 1 Address by the Branch Chairman Mr. Ronnie Chong

- 1.1 Mr. Ronnie Chong welcomed all members present and thanked them for their support.
- 1.2 He thanked the National officials who were present and mentioned that the National Association has been continuously negotiating for the agents benefits.
- 1.3 He however said that there were many circulars, issued that may be not favorable and many agents do not read and interpret such circulars. He was of the opinion that the National EXCO and the Secretariat should pay particular attention in this area.
- 1.4 He mentioned that membership of the association is on the down trend and felt that every agent should become a member as well as enjoy the Group Benefits
- 1.5 He also requested the committee to elect wisely as it is important to nominate the right names unlike earlier when committee members resigned immediately after being elected.
- 1.6 He also touched on the globalization and liberation about to take place particularly on the financial sector.
- 1.7 In conclusion he thanked the outgoing committee and welcomed the incoming committee whom he expected will do their best to upkeep the association ideals.

Item 2 Address by the National President of GELFAAM.

- 2.1 Mr. K.C.Ng the Secretary General of GELFAAM spoke on behalf of the President.
- 2.2 In his address he said that members should treat the association as their home.
- 2.3 He said that members should know their rights and they should remember that the management are not their bosses since the members are entrepreneurs of their own.
- 2.4 He said by 2010 the capping on commission payments will be removed and it will be a competitive field with foreign players involving themselves in the business.
- 2.5 As such, he was of the opinion that members should prepare themselves academically to take advantage of the situation.
- 2.6 He touched on the Bonus Reduction of the GE Policies and felt that consumers have the right to demand for higher bonus especially when the company is making profits.
- 2.7 He also stressed on the importance of purchasing the professional indemnity insurance by the members to protect themselves and said that a competitive rate has been arranged by GELFAAM.
- 2.8 He also touched on the clause 7 of the proposal form where the data base of members clientele could be shared by other strategic partners of Great Eastern and he said this is unfair to the agents.
- 2.9 In conclusion he thanked the Outgoing Committee and requested the new committee to work with the National Council of GELFAAM.

Item 3 To review and adopt the Minutes of the last Branch Triennial General Meeting held on 6th April 2005 at the Great Eastern Training Room Jln Yam Tuan Seremban N.S.D.K

The minutes were adopted with some corrections on spelling errors on names.

Proposer - Mr. P.Kunjuraman

Secunder - Mr. M.Subramaniam

Item 4 To Discuss Matters Arising therefrom

There were not matters to be discussed therefrom.

Item 5 To Receive the Branch Secretary's Report

The Branch Secretary Mr. K.Sathiaseelan presented a detailed report during the period under review.

This was unanimously accepted by the floor.

Item 6 To Receive the Branch Treasurer's Report and the preceding year Audited Accounts.

The Treasurer Miss Toh Bee Ling presented the accounts and it was approved.

Proposer - Mr. M.Kaliappan

Secunder - Mr. Cheong Cheong Wah

Item 7 To deal with any other matter that may be put before it for which 5 clear days written notice has been given.

7.1 There were no such matters.

7.2 Mr. Chong Pong Yu enquired as to whether a Group Sales Manager who breaks away from the Senior Manager could be made to stay on with the Group for a said period.

The Secretary General explained the consequences that could arise if such measures were implemented and this was accepted by Mr.Chong Pong Yu.

7.3 However at this juncture the Business Development Manager Mr. Yap Hock Ban was called in to brief members with regard to perpetual contract. Soon after the briefing the secretary thanked Mr. Yap Hock Ban and all members adjourned for a tea break.

Item 8 To appoint an Election Chairman to conduct the Election of Branch Office Bearers for the Term 2008 / 2011 before dissolution of the Branch Committee (Term 2005 / 2008)

Mr. K.C.Ng the Secretary General was appointed as the Election Chairman and the Branch Committee 2005 / 2008 was dissolved.

Item 9 To elect a Branch Chairman, a Branch Deputy Chairman a Branch Honorary Secretary, a Branch Hon Assistant Secretary, a Branch Honorary Treasurer, 4 Branch Committee Members and 2 Internal Auditors for the Term 2008 / 2011.

9.1 Branch Chairman

Mr. K.Sathiaseelan

Proposer - Mr. P.Kunjuraman

Secunder - Mr. Chong Pong Yu

As there were no other nomination it was proposed that nomination be closed.

Proposer - Mr. S.Ramaar

Secunder - Mr. K.Sadashivan

Mr. K.Sathiaseelan won unopposed.

9.2 Vice Chairman

Miss Ng Mei Juan

Proposer - Miss Toh Bee Ling

Secunder - Mr. K.Sathiaseelan

As Ms Ng Mei Juan was not physically present as she was attending the Supremacy Trip. She had given a consent letter to the secretary to serve in the committee.

Nomination was closed

Proposer - Mr. Steven Fong

Seconder - Mr. P.Kanniah

Ms Ng Mei Juan won unopposed.

9.3 Branch Honorary Secretary

Mr B.Manisagar

Proposer -Mr K.Cerethar

Seconder -Mr.P.Kanniah

Proposal for nomination to be closed.

Proposer -Miss Ng Chye Luan

Seconder -Mr.Stevan Fong .

Mr.B.Manisagar won unopposed.

9.4 Branch Asst. Honorary Secretary.

As there were no candidate available at this point of time the floor unanimously decided gave a mandate to the incoming committee to appoint an assistant secretary.

9.5. Branch Honorary Treasurer

Miss Toh Bee Ling

Proposer -Mr. B.Manisagar

Seconder -Mr. Steven Fong

Nomination to be closed

Proposer Mr. P.Kunjuraman

Seconder Mr. K.Cerethar

Miss.Toh Bee Ling won unopposed.

9.6 Branch Committee Members Four in number

Mr. Ronnie Chong

Proposer -Mr. K.Sathiaseelan

Seconder -Mr. P.Kunjuraman

Mr. Sri Kanth

Proposer -Mr. K.Cerethar

Seconder -Mr. B.Manisagar

Mr. Goh Chee Guan

Proposer -Ms.Toh Bee Ling

Seconder -Mr. K.Sathiaseelan

Mr. Cheong Cheong Wah

Proposer -Mr. Steven Fong

Seconder -Mr. N.Kaliappan

Nomination to be closed

Proposed -Mr. S.Ramaar

Seconder -Mr. Chong Pong Yu

All four committee members were elected unopposed.

9.7 Two Internal Auditors

Mr. P.Kunjuraman

Proposer - Miss Ng Chye Luan

Seconder - Mr. Steven Fong

Mr. P.Kunjuraman

Proposer - Miss Ng Chye Luan

Secunder - Mr. Steven Fong

Mr. Chong Pong Yu

Proposer - Mr. K.Sadhashivan

Secunder - Mr. B.Manisagar

Both the internal auditors were elected unopposed.

Item10 To elect Delegates (One Delegates for every 10 members registered with the Branch subject to a maximum of 25 delegates for each Branch) to represent the Branch for the term 2008 /2011.

- | | |
|---------------------------|----------------------------|
| 1. Mr. K.Sathiaseelan | 2.Ms Ng Mei JUAN |
| 3. Mr. B.Manisagar | 4.Mr. N.Kaliappan |
| 5. Miss Toh Bee Ling | 6.Mr. Ronnie Chong Tai Kaw |
| 7. Mr. Sri Kanth | 8.Mr.Goh Chee Guan |
| 9. Mr. Cheong Cheong Wah | 10.Mr. P.Kunjuraman |
| 11. Mr.Chong Pong Yu | 12.Mr. K.Sadhashivan |
| 13. Mr. R.Vennu | 14.Mr. K.P.Mathivanan |
| 15. Mr. K.Rajamohan | 16.Mr. S.Ramaar |
| 17. Mr. N.Raveendran | 18.Mr. Steven Fong Yow Ken |
| 19. Mr. Cheong Kwee Chong | 20.Mr. Lee Yin Kui |
| 21. Ms. Ng Chye Luan | 22.Mr. Andy Liew Kiem Weng |
| 23. Mr. M.Subramaniam | 24.Mr. L.Tanabalan |
| 25. Mr. Lee Kong Hin | |

The floor gave the mandate to the committee to appoint the three other delegates as Mr. K.Sathiaseelan and Mr. Chong Tai Kaw were National Council members and also and additional three reserve delegates.

Item11 To Nominate Candidates [for the Post of President, Deputy President, Secretary-General, Assistant Secretary-General, Treasurer-General and Rank Representative (2 for each agency rank – Agent, CA, USM and GSM)] to Stand for Election at the coming Triennial Delegates Conference. The Branch Triennial General Meeting May waive this Right to Nominate if It Deems Fit to do so by declaring NO NOMINATION.

The floor members unanimously proposed that this nomination be done by the committee for the respective rank as the need warrants and be sent to the Secretary General on or before 17th March 2008.

Proposer - Mr. N.Kaliappan

Secunder - Mr. K.Rajamohan

As there were no other matters the meeting adjourned at 5.30pm with a vote of thanks to the chair.

Minutes Compiled by

Mr. B.Manisagar

Branch Honorary Secretary

ANNUAL REPORT FROM THE BRANCH SECRETARY ON THE ACTIVITIES OF THE BRANCH DURING THE TERM UNDER REVIEW.

1. Committee members for the Term 2008 / 2011.

Mr. K.Sathiaseelan	- Branch Chairman
Ms. Ng Mei Juan	- Vice Chairman (Resigned on 24.3.2008)
Mr. B.Manisagar	- Branch Secretary
Mr. N.Kaliappan	- Assistant Secretary (Appointed on 14.3.2008)
Ms Toh Bee Ling	- Branch Treasurer
Mr. Ronnie Chong	- Committee Member (Appointed as Vice President on 24.3.2008)
Mr. Goh Chee Guan	- Committee Member (Terminated on 7.12.2009)
Mr. Cheong Cheong Wah	- Committee Member
Mr. A.Sri Kanth	- Committee Member

2. Attendance of Committee Members at Meeting

Mr. K.Sathiaseelan	10/10	Mr. B.Manisagar	10/10
Ms. Toh Bee Ling	9/10	Mr. Cheong Cheong Wah	9/10
Mr. N.Kaliappan	8/10	Mr. A.Sri Kanth	7/10
Ms Ng Mei Juan	6/10	Mr. Ronnie Chong	5/10
Mr. Goh Chee Guan	1/6		

3. Committee Meetings

The Committee met on 10 occasions during the period under review. Attendance was satisfactory.

4. Sub Committees

During the period under review two subcommittees were formed. The Indian Affairs Committee headed by Mr. Sri Kanth and the Chinese Affairs Committee headed by Mr. Cheong Cheong Wah. They organized various activities in line with their appointment.

5. Activities

The following activities were carried out during the period under review.

10 th March 2008	- Triennial General Meeting of Seremban Branch.
14 th March 2008	- Extra Ordinary Special Committee Meeting.
24 th March 2008	- 1 st Committee Meeting.
24 th March 2008	- Delegates Meeting.
15 th May 2008	- Briefing on Agency Benefits and Commission.
28 th May 2008	- Indian Affairs section Recognition Night for newly Promoted Indian GSM's.
23 rd June 2008	- 1 st National Council Meeting.
8 th September 2008	- Briefing on the GMBIS Group Scheme.
8 th September 2008	- 2 nd Committee Meeting.
3 rd November 2008	- Briefing and Discussion on Group Sales Manager's Quota Maintenance.
2 nd March 2008	- 2 nd National Council Meeting.
24 th March 2009	- 3 rd Committee Meeting.
10 th April 2009	- Tea Talk by Mr. Lim Yuen Seong.
29 th May 2009	- Central Region Joint Meeting.

- 17th July 2009 - 4th Committee Meeting.
- 23rd September 2009 - 5th Committee Meeting.
- 12th October 2009 - 3rd National Council Meeting.
- 30th October 2009 - Executive Committee – Special Meeting.
- 16th December 2009 - 6th Committee Meeting.
- 28th December 2009 - Promotion & Maintenance Guidelines Briefing.
- 15th March 2010 - 7th Committee Meeting.
- 22ⁿ March 2010 - Awareness Campaign Meeting.
- 15th April 2010 - Tamil Tea Talk by Mr. K.Haridas.
- 16th April 2010 - Tamil Group Sales Managers Forum on Recruiting.
- 7th July 2010 - 8th Committee Meeting.
- 30th July 2010 - 5th National Council Meeting.
- 13th August 2010 - Mandarin Tea Talk by Mr. Tan Chong Meng.
- 21st October 2010 - Meeting with NSCMH Chairman.
- 25th October 2010 - 9th Committee Meeting.
- 9th November 2010 - 6th National Council Meeting
- 15th November 2010 - Visit to NSCMH Medical Centre and Appeal for Panelship.
- 18th February 2011 - 10th Committee Meeting.
- 28th February 2011 - 7th National Council Meeting.

6. ROS Returns

The Annual ROS Returns have been submitted annually and is in order.

7. Membership

Membership recruitment was done but it is not satisfactory.

8. Orbituary

The Branch Chairman and committee members extend their heartfelt condolence and deepest sympathy to the members who have lost their near and dear during the period under review.

9. Conclusion

The Committee did its utmost best to organize activities for the members. However we had an uphill task of getting members to come forward to support our activities. As long as the members are there to support the branch association a lot of beneficial activities could be organized.

10. Appreciation

On behalf of the Chairman and Committee Members we would like to place on record our thanks to the National Council EXCO, the Branch BDM Mr. Yap Hock Ban and the staff and Members of GELFAAM Seremban Branch.

Report compiled by
B.Manisagar
Branch Secretary

Great Eastern Life Field Force and
Agents Association Malaysia (1980)
Seremban Branch

Statement Of Receipt And Payment
For The Year 2010

<u>Receipt</u>	<u>RM</u>	<u>Payment</u>	<u>RM</u>
Cash In Bank b/f	2,232.37		
Cash In Hand b/f		Bank Charges	10.00
		Committee Meeting Expenses	300.00
		Courier Services	20.30
		Photostating & Stationery	21.30
		Refreshment	261.90
		Wages	2,400.00
Subsidy From National Secretariat			
- Branch Operating Expenses	2,400.00		
- Branch Meeting Expenses	600.00		
		Cash In Hand c/f	2,218.87
		Cash In Bank c/f	
	5,232.37		5,232.37

Great Eastern Life Field Force and
Agents Association Malaysia (1980)
Seremban Branch

Income & Expenditure Account For The Year Ended
31st December 2010

	<u>2010</u>
	<u>RM</u>
<u>Income</u>	
Subsidy From National Secretariat	3,000.00
	<u>3,000.00</u>
<u>Expenditures</u>	
Bank Charges.	10.00
Committee Meeting Expenses	300.00
Courier Services	20.30
Photostating & Stationery	21.30
Refreshment	261.90
Wages	2,400.00
Depreciation	525.50
	<u>3,539.00</u>
Surplus / (Deficit) for the year	<u>(539.00)</u>

**Great Eastern Life Field Force and
Agents Association Malaysia (1980)
Seremban Branch**

Balance Sheet

Note to the account

1 Fixed Assets

2010

Particulars	Cost	Acc.Dep 1.1.2010	Dep.during the year	Total Dep. 31-12-2010	Net Book Value
Computer and Printer	2,800.00	2,799.00	-	2,799.00	1.00
2 units of 4D Filing Cabinet	490.00	441.00	48.00	489.00	1.00
2 units of 4' Single Pedestal Desk	560.00	504.00	55.00	559.00	1.00
8 units of Rectangular Banquet Table	1,760.00	1,584.00	175.00	1,759.00	1.00
3 units of Medium Back Chair	420.00	378.00	41.00	419.00	1.00
High Book Shelf C/W Glass	299.00	269.10	28.90	298.00	1.00
Computer Table	140.00	126.00	13.00	139.00	1.00
20 units of Banquet Chair	920.00	828.00	91.00	919.00	1.00
2 units Soft Board	260.00	234.00	25.00	259.00	1.00
Magnetic White Board	96.00	86.40	8.60	95.00	1.00
Metal Stand	150.00	135.00	14.00	149.00	1.00
Declaration Board 30' x 18'	270.00	243.00	26.00	269.00	1.00
	8,165.00	7,627.50	525.50	8,153.00	12.00

2 Stock In Hand

Stock is value at cost

	Unit	Unit/Price	RM
T-Shirt	10	18.00	180.00
Pen	219	2.50	547.50
Ben Ng's Booklets	70	3.90	273.00
Total			1000.50

Great Eastern Life Field Force and
Agents Association Malaysia (1980)
Seremban Branch

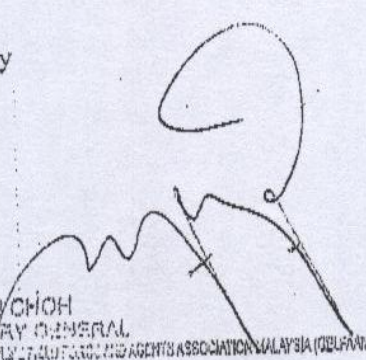
Balance Sheet
As At 31st December 2010

	<u>Note</u>	<u>2010</u> RM	<u>2009</u> RM
<u>Fixed Asset</u>	1	12.00	537.50
 <u>Current Asset</u>			
Bank & Cash		2,218.87	2,232.37
Deposit - Rental		2,400.00	2,400.00
Stock	2	1,000.50	1,000.50
Sundry Debtor		400.00	400.00
		6,019.37	6,032.87
 <u>Current Liabilities</u>			
Sundry Creditors		-	-
Accruals		200.00	200.00
		200.00	200.00
Net Current Assets (Liability)		5,819.37	5,832.87
		5,831.37	6,370.37
 <u>Represented By</u>			
<u>General Fund</u>			
Balance b/f		6,370.37	5,916.07
Surplus (Deficit) for the year		(539.00)	454.30
		5,831.37	6,370.37

Sathia Seelan Kuppasamy
Chairman

Toh Bee Ling
Treasurer

Lee Kong Hin
Auditor


NG KENG CHOH
SECRETARY GENERAL
GREAT EASTERN LIFE FIELD FORCE AND AGENTS ASSOCIATION MALAYSIA (GELFAMA)

Liew Kok Wai
Auditor